



IAIS

INTERNATIONAL ASSOCIATION OF
INSURANCE SUPERVISORS

INFORMATION AND GUIDELINES FOR

11TH ANNUAL IAIS GLOBAL SEMINAR
26-27 JULY 2018



IAIS

**COMMITTEE
MEETINGS
AND GLOBAL
SEMINAR**

**23-27
JULY 2018
MOSCOW
RUSSIA**



Moscow, the Russian Federation

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1. WELCOME AND INTRODUCTION

The Bank of Russia would like to warmly welcome participants to Moscow for the International Association of Insurance Supervisors (IAIS) 11th Annual Global Seminar on 26-27 July 2018.

This document provides general information about the event, as well as comprehensive details about administrative procedures, meeting and travel logistics. Please contact the Planning Team if you require any further details not included in this document.

The Planning Team wishes all participants a productive and memorable visit to the Russian Federation during the upcoming 11th Annual IAIS Global Seminar.

2. MEETING DATES AND VENUE

The 11th Annual IAIS Global Seminar will take place in Moscow on 23-25 July 2018 and 26-27 July 2018, respectively. The event venue will be:

Hotel HYATT REGENCY MOSCOW PETROVSKY PARK

Leningradsky Ave, 36

127083 Moscow, Russia

Tel.: +7 495 479 1234

www.moscowpetrovskypark.regency.hyatt.com



3. MEETING SCHEDULES

The Global Seminar programme will be posted under:

<https://www.iaisweb.org/page/events/global-seminar/moscow-2018>

4. PLANNING TEAM CONTACT INFORMATION

If you require further assistance, please contact the following teams:

- Registration:
sylvie.ellet@bis.org, with a copy to IAIS@bis.org
- General enquiries:
info@iaismoscow2018.ru
- Accommodation:
hotels@iaismoscow2018.ru
- Transportation and transfer facilities:
transport@iaismoscow2018.ru
- Visa and customs control:
visa@iaismoscow2018.ru
- Media arrangements:
media@iaismoscow2018.ru
- Hotline telephone number:
+8 800 500 65 46

5. ACCREDITATION AND LIAISON OFFICERS

5.1. Liaison Officer (LO)

A Liaison Officer (LO) is assigned for each country and will serve as a point of contact on issues related to logistics and administration. Names and contact information of all Liaison Officers are provided in a separate document. ("4. Liaison Officers Contact Information").

5.2. Online Registration

All IAIS Stakeholders and General Public have to register via the following link:

<https://events.ebis.org/v20Reg/emc00/register.aspx?OrgCode=10&EvtID=32236&AppCode=REG&CC=118041703651®TYPE=OBS>

After participants have successfully completed online registration, a confirmation email will be sent to the e-mail address they have provided.

6. ACCESS TO THE VENUE

6.1. Access Procedures and ID Badges

Each participant will receive an ID badge at the accreditation desk, located at the hotel meeting venue. Information regarding badge collection will be sent to participants prior to the event.

To obtain a badge, participants must provide a photo identification, a passport or a diplomatic identity card.

Only participants displaying their ID badges will be allowed to attend meetings.

We ask that participants wear their ID badges visibly at all times.

6.2. Common Room

A common room will be available at the event venue for use by all participants. The room will be equipped with office supplies and drinking water; wireless internet will also be available.

7. AIRPORTS AND PLANE TRAVEL

7.1 Baggage and Item Restrictions

Airlines operating in the Russian Federation strictly enforce baggage size and weight limitations for both checked and carry-on luggage. In addition, for the sake of airline security, they do not allow passengers to carry certain articles and substances on board, and restrict the amount of liquid in hand luggage. Participants should familiarize themselves with these restrictions prior to travelling in order to avoid complications or extra fees. Participants can use the baggage packing service in the check-in area.

Encrypted devices such as Blackberries and laptops can be brought into the country without limitations or additional checks at customs.

7.2. Moscow Airports

There are three airports in Moscow. Depending on their flight route, participants will arrive at either Sheremetyevo, Domodedovo, or Vnukovo Airport. We encourage participants to confirm their arrival terminal with their airline.

Airport call centres:

Sheremetyevo: +7 (495) 578 65 65
Domodedovo: +7 (495) 933 66 66
Vnukovo: +7 (495) 937 55 55

The airports' websites provide further information:

Sheremetyevo: <http://www.svo.aero/en/>
Domodedovo: <http://www.domodedovo.ru/en/>
Vnukovo: <http://vnukovo.ru/eng/index.wbp/>

Due to the heavy traffic in Moscow, the Aeroexpress Trains may be the most convenient way for the participants to get from Sheremetyevo, Domodedovo and Vnukovo airports to the railway stations, located in Moscow's city centre:

- Aeroexpress from the Domodedovo Airport goes to the Paveletskiy Railway Station and back. Travel time is 45-50 minutes.
- Aeroexpress from the Sheremetyevo Airport goes to the Belorusskiy Railway Station and back. Travel time is 35 minutes.
- Aeroexpress from the Vnukovo Airport goes to the Kievskiy Railway Station and back. Travel time is 35 minutes.

For detailed information about Aeroexpress, please visit: www.aeroexpress.ru/en/

8. TRANSPORTATION

8.1. Transfers for Participants

The organisers will provide all participants with an efficient shuttle transportation service circulating between recommended hotels and the event venue.

8.2. Transportation to the Hotels

We encourage participants to use the services of official taxis. To book a taxi at the airport, participants can contact the Taxi Desk in the arrivals hall, or use the following contact information:

Official Taxi +7(903)769 7669; +7(968)359 3208
Sergey, dispatcher
(recommended by the Planning Team)

Due to the heavy traffic in Moscow, Aeroexpress train service may be the most efficient method of traveling from the Moscow airports to the city centre. For more detailed information, see section 7.2.

8.3. Individual Transport Reservations

Event participants will also have the option of ordering a car with a personal driver.

Type of vehicle
Minibus from 6 to 12 passengers
Executive class cars (Mercedes, BMW, Audi)
Business class cars (VW, Nissan, Toyota)
Tour bus of up to 50 passengers

To order individual transport, participants should contact the Planning Team.

9. GENERAL INFORMATION

9.1 Weather

Moscow's climate is continental. The average day temperature in July is 23.5°C (74.3°F), and the average night temperature is 14°C (57.2°F).

Please check the Russian Meteorological Agency website (<http://www.meteoinfo.ru>) for the latest weather forecast.

9.2 Time

The time zone of Moscow is UTC/GMT +3.

9.3 Tipping

Tips commonly average 10% of the total bill in Russia, but can vary depending on the quality of the provided service. In restaurants, patrons normally tip 10%, and tips of 50–100 Rubles (1–2 USD) per bag are customary for airport baggage handlers and hotel bellhops taking luggage to guests' rooms. It is also customary to tip hotel cleaning staff 50–100 Rubles (1–2 USD) per day.

9.4 Electricity

The supply voltage in Russia is 220 volts. On request, most hotels will provide transformers to visitors with appliances of different voltages, but the number of transformers available may be limited. The power plugs used in Russia have two pins and are round-shaped.

9.5 Smoking

In Russia, smoking in public areas is strictly prohibited. Please use the designated areas for smokers.

9.6 Useful Telephone Numbers

Moscow area codes: 495 and 499

Emergency (for subscribers of mobile networks): 112

Lost and found:

- Sheremetyevo: +7 (495) 578 6565
- Domodedovo: +7 (495) 504-02-58 (domestic flights),
+7 (495) 504-02-85 (international flights)
- Vnukovo: +7 (495) 436-28-38 (domestic flights),
+7 (495) 436-77-60 (international flights)

When calling international telephone numbers from your mobile phone during your visit to Russia:

Please use the international standard procedure: dial "+", followed by the country code, the area code, and the telephone number. When making a phone call from a landline in your hotel room, please follow the hotel's instructions or ask the concierge service for help.

9.7 Mobile Phone Information

Most modern cell phones offer roaming services in different networks. Most GSM phones in Russia support the protocols of GSM 900 and GSM 1800, and work in GSM 850 and GSM 1900 networks. Almost all UMTS phones will work in GSM networks. For roaming, participants should contact their mobile network provider.

9.8 Credit Cards, Currency and ATMs

The official currency of the Russian Federation is the Russian Ruble. All payments on the territory of the Russian Federation are made in Russian Rubles.

Hotels, restaurants, shops, etc. commonly accept credit cards, whether Visa, MasterCard, or American Express. However, some restaurants and small shops accept cash payments only.

Currency exchange points are located at airports, main hotels, and banks throughout the city. Major currencies accepted for exchange are Euros and USD, and some banks accept GBP. Currency exchange rates vary depending on the policies of the bank. Banks often take a commission for exchanging money, and we recommend that participants take this into consideration. When exchanging currency, some banks also require a passport or other identity document.

It is also possible to use the ATMs located in banks, hotels, and large shopping centres. Information about the locations of ATMs will be available at the SCO information desks.

Exchange rate of the Central Bank of the Russian Federation as of February 3, 2018:

1 USD = 56,04 RUB

1 EUR = 70,10 RUB

For relevant information about the official currency exchange rate, see <http://www.cbr.ru/eng/>

9.9 Special Needs

The Planning Team is committed to ensuring that all participants have a fruitful and pleasant stay in Moscow. We encourage participants to email info@iaismoscow2018.ru with information regarding their accessibility needs, dietary concerns and allergies, relevant medical issues, and any other special requests, which we will be happy to fulfill.